

CITY OF HUNTINGTON WOODS  
REGULAR MEETING OF THE CITY COMMISSION  
MINUTES  
Tuesday, December 19, 2017  
7:30 p.m.

Mayor Paul called the Meeting to order at 7:31 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks (arrived at 7:37 pm) and Commissioner Olsman, City Manager Sullivan and City Attorney Johnson

ABSENT: Commissioner Rozell (excused)

City Staff Present: City Clerk/Treasurer Solanskey, Finance Director Lehmann, Parks and Recreation Director Gustafson, DPW Director Fortura

APPROVAL OF AGENDA

Moved by Commissioner Olsman and supported by Mayor Pro Tem Iversen to approve the Agenda of the meeting of December 19, 2017 with the addition of Agenda Item #10a, a discussion of supporting Kemper Golf as the management company for Rackham Golf Course.

Ayes: Mayor Paul, Mayor Pro Tem Iversen and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused),  
Commissioner Jenks (arrived at 7:37 pm)

The Mayor thereupon declared said Resolution adopted.

APPROVAL OF MINUTES

Moved by Commissioner Olsman and supported by Mayor Pro Tem Iversen to approve the minutes of the Regular Meeting of November 21, 2017 and the Special Meeting of December 6, 2017.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused),  
Commissioner Jenks (arrived at 7:37 pm)

The Mayor thereupon declared said Resolution adopted.

COMMUNICATIONS

Communication from Finance Director Lehmann noting the receiving and filing of the 2016/2017 City Audit would be done at the January, 2018 City Commission meeting.

#### COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

County Commissioner Zack reported:

- Oakland County is changing the provider of the discount prescription and dental plan available to residents to the National Association of Counties. Oakland County Health Department will be distributing the information.
- In 2018, the Oakland County Board of Commissioners will be working to educate residents on human trafficking in Oakland County.

#### PUBLIC PARTICIPATION

Members of the 4-H Club based in South Oakland County described some of the activities of their members ages 5-19. The Club meets at the Berkley Community Center on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month and all are welcome.

Carl Sullivan of the Huntington Woods Men's Club presented the City with a check for \$110,000 for the redevelopment of Scotia Park.

Linda Solomon of 8246 Huntington Road expressed her concern with the removal of trees for the tiger exhibit expansion at the Detroit Zoo. She asked that the City Commission not give up the opportunity to approve plans at the Zoo.

Richard Doce of 8226 Huntington Road seconded Linda Solomon's comments. He felt the Zoo should notify residents when changes facing Huntington Road are planned. He asked that the City Commission represent the residents.

#### PRESENTATIONS

Huntington Woods Teen Council Coordinator Tracy Shanley introduced Teen Council members Julia Schettenhelm who was awarded the Leadership Award at the 14<sup>th</sup> annual Youth Symposium, Huntington Woods Youth Member of the Year Alyssa Zino for her fundraising activities on behalf of the Teen Council and Brynn Cudney the recipient of the \$500 Continuing Education Scholarship awarded at the Youth Symposium. The Teen Council members gave a synopsis of recent and upcoming activities of the Teen Council.

City Manager Amy Sullivan introduced the new Department of Public Works Director Rocco Fortura to the City Commission and residents.

Mayor Paul read a proclamation recognizing resident Ron Coden for his years of service, enriching the lives of Huntington Woods residents as an entertainer at various city events. He was presented a "key" to the City by Mayor Paul.

#### RESOLUTION R-89-2017

Cable Television Providers

The Intergovernmental Cable Communications Authority Attorney Tim Currier provided an overview of recent audit findings of Plante and Moran when auditing area cable providers regarding franchise fees, PEG and operating support grant payments for the 24 month period ended December 31, 2015.

Moved by Commissioner Jenks and supported by Commissioner Olsman to approve the Resolution requesting Public Service Commission Action regarding Cable Television Providers.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

**Resolution of the City of Huntington Woods requesting Public Service Commission Action regarding Cable Television Providers:**

**Whereas**, The City of Huntington Woods, a member of the Intergovernmental Cable Communications Authority of Oakland County (The ICCA), has for 35 years been a leader in the State as an advocate for consumer protection issues for its residents regarding cable matters through its negotiation of franchise agreements for 85,000 residents in the Oakland County region, and,

**Whereas**, The ICCA has a long track record of service to our constituent communities and residents, in assisting with cable communication issues, complaints, and billing issues; working through City Managers and Commissioners to prepare documentation designed to resolve issues with cable providers under the power vested in the Authority as established 1981., and,

**Whereas**, The ICCA is obligated to review, report and otherwise manage the affairs of member Cities by assuring compliance with all state statutes, local ordinances, use of our rights-of-way and assuring that high-quality customer service be provided by cable television providers, and

**Whereas**, The ICCA is charged with the requirement to audit cable providers as provided by P.A. 480 to insure all revenues due under the provisions of the Act are paid in a timely manner and that the amounts remitted to member Cities are verifiable through standard audit means, and

**Whereas**, based upon recent audit data provided by a leading audit firm in Michigan point to numerous issues as delineated in the ICCA audit report of November 27, 2017 that clearly indicated that information is not available or being withheld by Cable providers including a gross unwillingness to supply information as required under the Act, and,

**Whereas**, the lack of specificity in the P.A. 480 regarding bundled services and program level discounts have led to a disregard to requests by Auditors for information that would allow our member Cities to assure the public that franchise payments have been properly calculated.

**Now Therefore Be it Resolved** that, The City of Huntington Woods, requests that the Public Service Commission (PSC) of the State of Michigan review the Audit findings of the ICCA and that a full report be prepared to address the concerns as established by this audit work, copies of which are to be distributed to Senators, and Representatives of the of the ICCA member authorities as well as the Michigan Municipal League.

RESOLUTION R- 95-2017  
Franchise Agreement with AT&T

Moved by Commissioner Jenks and supported by Mayor Pro Tem Iversen that the City of Huntington Woods (LFA), enter into a

franchise agreement with AT&T (Provider) pursuant to 2006 PS 480 MCL 484.3303 allowing for a period of 10 year from the date issue.

Further, be it resolved, that the City of Huntington Woods through the efforts of the Intergovernmental Cable Communications Authority (ICCA) continue to pursue changes to the language in the Act that take away local control formally a purview of the LFA through communication to our local representatives and the Public Service Commission (PSC).

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Iversen,  
Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

**Introduction and First Reading of an Ordinance to Update, Amend and Re-Format Chapter 40, Zoning, of the City of Huntington Woods Code of Ordinances and Related Zoning Map.**

Planning Commission Chairperson Andrew Doctoroff gave an overview of the priorities and process of the rewriting of the zoning ordinance.

Mayor Paul thanked entire Planning Commission for their work.

**RESOLUTION R-96-2017**  
Budget Amendments (mid-year)

Moved by Commissioner Olsman and supported by Mayor Pro Tem Iversen to approve amending the 2017/2018 City Budget (mid-year adjustments).

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

**GENERAL FUND REVENUES**

101-000-664.000	Investment Earnings	+15,000
101-000-699-395	Fund Balance Appropriation	+2,200

**GENERAL FUND EXPENSES**

101-172-940.000	Rental Equipment Rental cost to the City Equipment Fund for our municipal vehicle scheduled for replacement in 2022 not originally allocated in the adopted 2017-18 budget	+5,400
101-301-934.000	Office Equipment Maintenance IT Discovery of math/calculation error in budget spreadsheet	+1,980
101-790-934.000	Office Equipment Maintenance IT Discovery of math/calculation error in budget spreadsheet	+1,980

**MAJOR ROAD REVENUES**

202-000-664.000	Investment Earnings Federal bank rate adjustments have caused rates to increase higher than anticipated 18 months ago.	+1,500
202-000-699-395	Fund Balance Appropriation Adjustment due to increase in income.	-1,500

**RECREATION REVENUE**

208-000-664.000	Investment Earnings Federal bank rate adjustments have caused rates to increase higher than anticipated 18 months ago	+2,500
208-000-699-395	Fund Balance Appropriation Adjustment due to increase in income	-2,500

**RECREATION EXPENDITURES**

208-751-756.000	Supplies Recreation Re-class for credit card fees charged for purchases. Based upon	-5,000
208-751-956.000	Supplies Recreation Re-class for credit card fees charged for purchases. Based upon	+5,000
208-753-714.004	Program Latch Key Re-class for credit card fees charged for purchases. Based upon	-4,400
208-753-714.005	Program Camps Re-class for credit card fees charged for purchases. Based upon	-4,000
208-753-956.000	Misc / CC fees Re-class for credit card fees charged for purchases. Based upon	+8,000

**WATER FUND REVENUES**

592-000-664.000	Investment Earnings Fed adjustments have caused rates to increase higher than anticipated 18 months ago.	+4,500
592-000-699-395	Fund Balance Appropriation Adjustment due to increase in income.	-4,500

**RESOLUTION R-97-2017**

Board, Commission and Committee Appointments - Mayor

Moved by Commissioner Olsman and supported by Mayor Pro Tem Iversen to approve Mayor Paul's appointments to Boards, Commissions and Committees.

Planning Commission

Reappoint – Sheldon Kohn, Jill Plamper and David Schwartz  
 Commission Appointment – Allison Iversen

Library Advisory Board

Reappoint – Robert Holley and Renee Nadiv

Historic District Committee

Reappoint – Richard Dimanin  
 Appoint – Jim Malloure and Jeff Samoray

Ethics Committee

Re-appoint – John Jacobs and Marjory Cohen

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-98-2017

Board, Commission and Committee Appointments – City Commission

Moved by Commissioner Olsman and supported by Commissioner Jenks to approve the City Commission appointments to Boards, Commissions and Committees.

Board of Review

Reappoint – Linda Solomon

Appoint – Bree Stocker-Smart

Environmental Advisory Board

Reappoint – Barry Lyons and Saul Mikalonis

Zoning Board of Appeals

Reappoint – Gordon Glidden and Todd Sperl

Senior Advisory Committee

Appoint – Kristyn Drury and Lenny Newman

Emergency Advisory Committee

Reappoint – Richard Levine

Communications Committee

Reappoint – Jeff Samoray and Erin Walker

Public Art, Beautification and Tree Advisory Board (BART)

Reappoint – Elaine Horowitz

Appoint – Jenny Byer Elgin

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-99-2017  
New Pool and Program Rates

Moved by Mayor Pro Tem Iversen and supported by Commissioner Jenks to adopt the new pool and program rates for 2018 as recommended by the Parks and Recreation Advisory Board. The Advisory Board recommends a 3% increase to the cost of a swim pass, a \$5.00 administration fee for programs and a \$5.00 per person bus fee for trips.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-100-2017  
City Hall Restroom ADA alteration – Door openings

Moved by Commissioner Jenks and supported by Commissioner Olsman that the City of Huntington Woods enter into a contract agreement with Overhead Door West, 4680 Hatchery Road, Waterford, MI 48239 for the purpose of renovation of the restroom doors at City Hall for ADA compliance, for a total contract cost of \$8,850 and that the work be completed under §2.576 of the City Code.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

ORDINANCE NO. 599  
Peddlers and Solicitors

Moved by Commissioner Olsman and supported by Mayor Pro Tem Iversen to adopt Ordinance No. 599 an Ordinance to Amend the City of Huntington Woods Code of Ordinances by Amending Chapter 28, Peddlers, Solicitors and Canvassers, Section 28-2, Definitions, and Amending Section 28-10, Obstructing Traffic, to Regulate Solicitation or Standing in the Travelled Portion of the Roadway by persons.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

**CITY OF HUNTINGTON WOODS  
OAKLAND COUNTY, MICHIGAN**

**ORDINANCE NO. 599**

**AN ORDINANCE TO AMEND THE CITY OF HUNTINGTON WOODS CODE OF ORDINANCES BY AMENDING CHAPTER 28, PEDDLERS, SOLICITORS AND CANVASSERS, SECTION 28-2, DEFINITIONS, AND AMENDING SECTION 28-10, OBSTRUCTING TRAFFIC, TO REGULATE SOLICITATION OR STANDING IN THE TRAVELED PORTION OF THE ROADWAY BY PERSONS.**

**THE CITY OF HUNTINGTON WOODS ORDAINS:**

**Section 1 of Ordinance. Ordinance Amendment.**

Chapter 28, Peddlers, Solicitors and Canvassers, Offenses, Section 28-2, Definitions, is hereby replaced in its entirety to read as follows:

Sec. 28-2. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Canvass* and *canvassing* means to enter upon private property, without any prior specific invitation or appointment, to inform, educate, advocate, petition, secure petition signatures, request or enlist support or opposition, or to convey any other message regarding religion, philosophy, ideology, politics, including parties, candidates, initiatives and issues, charitable organizations, or other cause or issue, by verbal, written, or other forms of communication, including the distribution of handbills, flyers, or other materials.

*Canvasser* means a person that engages in canvassing in the city without requesting or accepting the payment, delivery, donation, pledge, or commitment of money, credit, financial assistance, membership, property, goods, services, or other thing of value, and without selling or attempting to sell any property, ticket, emblem, publication, advertisement, subscription, membership, or other thing, whether of value or not.

*Charitable purpose* means a charitable, benevolent, educational, philanthropic, humane, patriotic, veterans support, religious, youth, fraternal, social, civic, conservation, recreational, or other nonprofit objective of a charitable or religious organization, or political organization. Charitable purpose does not include political campaign fundraising or nonprofit objectives of an individual.

*Charitable, religious or political organization* means a charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, fraternal, social, or civic organization, registered and in good standing under Section 501(c) of the Federal Internal Revenue Code, that solicits or obtains contributions from the public for such charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, fraternal, social, or civic organization.

*City clerk* means the City Clerk for the City of Huntington Woods, or his or her designee.

*Director of public safety* means the Director of Public Safety for the City of Huntington Woods, or his or her designee.

*Insurance* shall mean general liability insurance of a minimum of \$500,000.00 per person per occurrence issued with the City of Huntington Woods, its agents and employees as additional named insureds primary and non-contributory with a Notice of Cancellation or Non-Renewal directed to the City of Huntington Woods, attention City Manager, such notice to be furnished at least 30 days prior to any cancellation or non-renewal.

*Parent organization* means: (1) the person or organization that a peddler is employed by or represents in the course of peddling, the principal manufacturer and distributor of goods being peddled, or the principal provider of services being peddled; or (2) a charitable, religious or political organization that a solicitor is employed by or represents in the course of soliciting in the city; or (3) such organization that sends multiple solicitors for purposes of soliciting in areas of the city on its behalf.

*Peddle and peddling* means traveling by foot or automobile from place to place or from street to street, carrying, conveying or transporting goods, wares, merchandise, including food produces, offering and exposing the same for sale or making sales and delivering articles to purchasers, or taking or attempting to take orders for the sale of goods, wares and merchandise, books or magazines, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether the subject is collecting advanced payments on such sales or not.

*Peddler* means any person engaged in peddling. The term "peddler" shall not include a person who conducts such activities at a social gathering within a home at the invitation of the owner or an occupant of the home.

*Person* means any individual, firm, partnership, corporation, company, association or joint stock association, nonprofit corporation, church, religious sect, religious denomination, society, organization or league, political party or organization, and includes any trustee, receiver, assignee, agent or other similar representative thereof.

*Public way* shall mean all areas legally open to public use such as public streets, sidewalks, roadways, highways, alleys and public parking lots.

*Roadway* shall mean the area of a paved or unpaved private, or public street, highway or road designed for vehicular travel generally including the area from curb to curb, or if no curb is present, from outer edge of shoulder to outer edge of shoulder.

*Solicit* and *soliciting* means a direct or indirect request by or on behalf of a charitable, religious, or political organization or other charitable organization to any person in the city for the payment, delivery, donation, pledge, or commitment of money, credit, financial assistance, membership, property, goods, services, or other thing of value, on the plea or representation what is requested will be used for charitable purposes of the charitable, religious, political organization, or charitable organization, and includes sales and sales offers of any property, ticket, emblem, publication, advertisement, subscription, membership, or other thing, whether of value or not, on the pleas or representation that the proceeds of the sale will be used for charitable purposes of the charitable, religious, or political organization.

*Solicitor* means any person engaged in soliciting in the city.

*Special event* shall mean any occasion including, but not limited to parades, golf tournaments, fairs, shows, exhibitions, city-wide celebrations, festivals, etc., within a specifically defined area of the city.

*Stand* shall mean any newsstand, table, bench, booth, rack, handcart, pushcart or any other fixture or device which is not required to be licensed and registered by the department of motor vehicles, and is used for the display, storage or transportation of goods and/or services offered for sale by a peddler.

*Standing* shall mean to remain within the roadway other than is reasonably necessary to traverse across the roadway, or to complete activity within an area of the roadway necessitated by an emergency such as a traffic accident, mechanical breakdown, or other similar event.

*Street and curb soliciting* means soliciting on any street, sidewalk, curb, road edge, alley, public parking lot and/or driveway in a manner that requires the solicitor, when engaged in the transaction, to stand within the limits of streets, sidewalks, curbs, road edges, alleys, public parking lots and/or driveways within the city.

*Street soliciting* means soliciting for charitable purposes where solicitors are allowed to be within the travelled portion of a street and areas of the street abutting the traveled portion.

### **Section 2 of Ordinance. Ordinance Amendment.**

Chapter 28, Peddlers, Solicitors and Canvassers, Offenses, Article VI, General Regulations for Peddlers/Solicitors/Canvassers, Sec. 28-10, Obstructing Traffic, shall be amended to read as follows:

Sec. 28-10. – Obstructing Traffic; Solicitation or Standing Within Traveled roadway by Persons.

A peddler, solicitor or canvasser shall not block, obstruct, impede or otherwise interfere with the normal flow of vehicular or pedestrian traffic upon a public highway, public parking lot, street, road, alley, drive or sidewalk or within public buildings and other public areas within the City by means of a barricade, object or device of with his/her person.

Notwithstanding, the above prohibitions do not apply to a person who is soliciting contributions on behalf of a charitable of civic organization, during daylight hours, if all the followings conditions are satisfied:

- (a) Only charitable and civic organizations are permitted to solicit or complete solicitation transactions within the roadway. As used in this section, “charitable or civic organization” means a nonprofit organization that is qualified under

section 501(c)3 or 501 (c)(4) of the Internal Revenue Code, 26 USC 501, or a veteran's organization that has tax-exempt status under the Internal Revenue Code.

- (b) All persons engaged in permitted solicitation shall wear high visibility safety apparel meeting the current American Standards promulgated by the International Safety Equipment Association. In the event that such persons are acting for or on behalf of any entity or agency, lettering identifying such entity or agency upon clothing, a hat, or any small container utilized by such individuals shall be provided that is legible from twenty (20) feet.
- (c) Such persons shall attempt to move off the roadway portion of the road when traffic is moving.
- (d) No person under the age of eighteen (18) shall be permitted to solicit on behalf of any charitable or civic organization.
- (e) Persons shall only carry or hold a container of a small size, shape and weight so as to not impede safe pedestrian and vehicular movement. Signs and other objects are prohibited unless approved by the City Manager or his/her designee.
- (f) Solicitation shall not occur at any time during inclement weather such as snow, ice, or fog, as determined by the Public Safety Director and/or his/her designee
- (g) Solicitation shall occur only during daylight hours which is defined to mean one-half hour after the sunrise and one-half hour before sunset based on published sunrise and sunset times on the applicable day where solicitation occurs.
- (h) Solicitation is not permitted within any work zone.
- (i) Solicitation shall not occur at any permitted intersection where traffic controlled devices are either not present or not functioning.
- (j) The charitable or civic organization shall maintain at least \$500,000.00 in liability insurance.

**Section 3 of Ordinance. Severability.**

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4 of Ordinance. Severability.**

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**Section 5 of Ordinance. Savings.**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

**Section 6 of Ordinance. Effective Date.**

This Ordinance shall be effective on October 10, 2017, and shall be published as required by the Charter of the City of Huntington Woods.



Moved by Commissioner Olsman and supported by Mayor Pro Tem Iversen to receive and file the Planning Commission Annual Report.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-103-2017

Support for Kemper Sports for Rackham Golf Course Management

Moved by Commissioner Olsman and supported by Commissioner Jenks that the City Commission of the City of Huntington Woods resolve to support the bid of Kemper Sports to manage the City of Detroit Golf Courses including Rackham Golf Course.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-104-2017

Receive and file reports and minutes

Moved by Mayor Pro Tem Iversen and supported by Commissioner Jenks to receive and file reports and minutes for the following:

- a. Library Advisory Board, October 16, 2017
- b. Planning Commission, September 25, 2017
- c. Environmental Advisory Committee, October 19, 2017
- d. Finance Report, November, 2017

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

#### WARRANT NO. 331

Moved by Commissioner Olsman and supported by Commissioner Jenks that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by December 15, 2017 and paid between November 17, 2017 and December 14, 2017 on pages 1 through 6 in the amount of \$1,349,833.23 be approved and paid subject to full audit.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor Pro Tem Iversen, Commissioner Jenks and Commissioner Olsman

Nays: None

Absent: Commissioner Rozell (excused)

The Mayor thereupon declared said Resolution adopted.

#### CITY MANAGER REPORT

City Manager Sullivan reported that all City offices are closed on Monday and Tuesday, December 25<sup>th</sup>, 26<sup>th</sup>, January 1<sup>st</sup> and 2<sup>nd</sup>. Hours at the Recreation Center and Library will vary, so please check. Trash and recycling pick-up will be delayed one day due to the holidays. Registration for Recreation classes has begun for classes beginning January 8, 2018.

Mayor Pro Tem Iversen said she has been speaking with the Toledo Planning Commission regarding their relationship with the Toledo Zoo. Part of the Toledo Zoo's Master Plan is dedicated to neighborhood, called the Neighborhood Protection Plan. Mayor Pro Tem Iversen passed out literature and said maybe this could be discussed at the next meeting. She said she thinks we were all caught off guard with the Detroit Zoo expansion of the tiger exhibit and the development starting without much notification from the Zoo. She said she thinks the residents have a valid concern. She wished everyone a happy last day of Hanukah, a Merry Christmas and a wonderful break.

Commissioner Jenks wished everyone a Happy Holiday for which ever holiday you celebrate. He passed out booklets with contact information for the 115<sup>th</sup> Congress.

Commissioner Olsman wished everyone a fun, happy holiday season. He acknowledged Ron Coden for his contributions to the fabric of our community. He also said he was very impressed with the young people representing 4-H and the Teen Council. He welcomed Rocco Fortura the new Department of Public Works Director.

Mayor Paul wished everyone a happy last day of Hanukah, Merry Christmas, and a happy and healthy New Year. He also congratulated Commissioner Olsman on becoming a grandfather.

The Regular City Commission Meeting adjourned at 9:05 pm.

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Joy Solanskey, City Clerk

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Robert F. Paul, III, Mayor