

**CITY OF HUNTINGTON WOODS
PLANNING COMMISSION**

APPLICATION FOR SITE PLAN REVIEW

The completed application, ten (10) copies of the proposed plans (see checklist for listing of all items to be included) and a check made out to the "City of Huntington Woods" in the amount of:

- \$150.00 for residential building additions;
- \$200.00 for new residences;
- \$200.00 for commercial, office or institutional building additions;
- \$300.00 for new commercial, office or institutional buildings;
- \$100.00 for parking lots or semi-circular driveways (not in conjunction with one of the above);
- \$200.00 for engineering review (required for all new buildings and other construction as determined by the Planning Department).

The completed application shall be submitted to the City offices at least 20 days prior to the date of the Planning Commission meeting when the site plan review will take place.

Applicant _____

Address _____

City _____ Zip _____

Phone _____ (Business) _____ (Home) _____ (Cell) _____

E-mail _____ Fax _____

If the applicant is not the owner, attach a signed and notarized statement from the owner that the applicant is officially acting on the owner's behalf. Include the owner's address and telephone number.

Location of Property _____
(Street address)

Legal Description _____

Sidwell Number 25 - _____ - _____ - _____

Zone District _____

Lot Size _____ sq. ft.

Lot Width (at front) _____ ft.

Finished Building Height _____ in ft. _____ in stories

Proposed Setbacks _____ front _____ rear _____ side _____ side

Existing Building Size _____ sq. ft. as measured from the building plans

Existing Building Size _____ sq. ft. as published in the Valuation Records of the City

Finished Building Size _____ sq. ft.

Existing Lot Coverage _____ sq. ft. _____ % of total lot size

Proposed Lot Coverage _____ sq. ft. _____ % of total lot size

Existing Garage Size _____ sq. ft.

Proposed Garage Size _____ sq. ft.

I have read Chapter 39 of the Huntington Woods City Code and have supplied all of the required information. I understand that failure to submit the completed application and all items on the checklist by the deadline date **will** result in delay of my application until the items are submitted. For new buildings, an "as built" survey showing all dimensions and grades will be required before final inspection is made by the Building Department. My signature on this application grants permission for Planning Commissioners and City staff to make an on-site inspection of my property for the purpose of gaining a better understanding of my request.

Signature of Applicant

Date

DECISION: The site plan was approved / denied on _____

Date

Secretary

Conditions of Approval: _____

