

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, July 18, 2017
7:30 p.m.

Mayor Paul called the Meeting to order at 7:32 p.m.

PRESENT: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell, City Manager Sullivan and City Attorney Rosati

ABSENT: Mayor Pro Tem Olsman (excused)

City Staff Present: City Clerk/Treasurer Solanskey, Finance Director Lehmann, Parks and Recreation Director Gustafson

APPROVAL OF AGENDA

Moved by Commissioner Rozell and supported by Commissioner Iversen to approve the Agenda with the deletion of Item #6.

Ayes: Mayor Paul, Commissioner Iversen,
Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

APPROVAL OF MINUTES

Moved by Commissioner Jenks and supported by Commissioner Iversen to approve the minutes of the Regular Meeting of June 20, 2017.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen,
Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

COMMUNICATIONS

Communication from the Parks and Recreation Director Gustafson thanking the Huntington Woods Women's League for the donation of cots to the Recreation Center.

Communication from Marcia Meisner resigning from the Environmental Advisory Committee.

RESOLUTION R-52-2017

Resignation from EAC

Moved by Commissioner Iversen and supported by Commissioner Rozell to accept the resignation of Marcia Meisner from the Environmental Advisory Committee with thanks for her service.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen,
Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

City Manager Sullivan said Communication #3 is from Finance Director Lehmann. The State of Michigan approved the reclassification of five city roads from local roads to major roads providing additional funding of \$27,324 to the Major Road Fund.

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

County Commissioner Zack reported:

- On August 9, 2017 Oakland County will be holding “Oakland is Open for Business” a training session on how to do business with Oakland County for those businesses that would like to be included on the County bid list.
- Oakland County found extra money in the Home Improvement Department so those funds will be going into the Community Development Block Grant Fund in the amount of 1.2 million dollars which will be distributed by formula to the local communities.
- The new Oakland County DNA laboratory is ready to roll but hasn’t been totally approved by the FBI system. Opening this lab is a big deal because testing is now done at the State of Michigan lab which is running months behind.

PUBLIC PARTICIPATION

None

RESOLUTION R-53-2017

Budget Amendment

Moved by Commissioner Jenks and supported by Commissioner Rozell to approve the amending of the 2016/2017 City Budget (year-end adjustments)

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Mayor, Commissioner Iversen,
Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

MAJOR ROAD EXPENDITURES

202-463-818.007	Contracts – Tree Trimming Not as many tear-downs as anticipated	\$55,000 <u>-9,000</u> \$46,000
202-478-756.000	Operating Supplies Major Streets- Snow One additional payment was never invoiced for the 2016 season	\$ 9,500 <u>+9,000</u> \$18,500

ORIGINAL REVENUE BUDGET	\$367,380
ADJUSTMENT	00
AMENDED BUDGET	\$367,380

RECREATION REVENUE

208-000-654.009	Recreation – Pre Kindergarten registration New account classification for Pre K enrollment	00 <u>+22,000</u> 22,000
208-000-654.007	Recreation – Dream Cruise Unanticipated Revenue from sponsors	00 <u>+ 6,300</u> 6,300
208-000-654.007	Recreation Grants Swim Team grants revenue for pool programs	00 <u>+ 6,000</u> 6,000
208-000-654.007	Recreation Class Trips Additional to Balance Fund	115,000 <u>+ 6,100</u> 121,100

ORIGINAL EXPENDITURE BUDGET	\$1,962,330
ADJUSTMENT	<u>+40,400</u>
AMENDED BUDGET	\$2,002,730

RECREATION FUND - EXPENDITURES

208-754-776.000	Supplies building and grounds Marginally less cost for new employees (Margin reduction) Budget/Actual	\$18,500 <u>-8,600</u> \$9,900
208-751-718.000	Benefits – Retirement Contributions Continued pay-down of employee retiree Non-Union MERS costs	54,560 <u>+35,000</u> 89,560

208-751-934.000	Professional Services – data processing Additional cost associated with 2016 server Installation and rec-pro	11,810 + <u>14,000</u> 25,810
ORIGINAL EXPENDITURE BUDGET		\$1,962,330
ADJUSTMENT		<u>+40,400</u>
AMENDED BUDGET		\$2,002,730

RESOLUTION R-54-2017

5k Run – All Community Events

Moved by Commissioner Iversen and supported by Commissioner Jenks to approve the request of All Community Events to hold a 5k Run benefiting ALS Association on Saturday, November 25, 2017 contingent on a good faith deposit to cover City expenses and the notification of residents on the race route.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-55-2017

Joint Sealing

Moved by Commissioner Rozell and supported by Commissioner Jenks that the City of Huntington Woods enter into an agreement with Michigan Joint Sealing Inc, 28830 W. Eight Mile Road, Suite 103, Farmington Hills, MI 48336 to complete joint sealing as per specifications as bid March 1, 2017. Total cost not to exceed \$42,000.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-56-2017

Purchase of 2017 F-250 Ford Crew Cab

Moved by Commissioner Jenks and supported by Commissioner Iversen that the City of Huntington Woods enter into an agreement with Suburban Ford of Ferndale, 21600 Woodward Ave., 48220 for the purchase of (1) 2017 F-250 Ford Crew Cab as per specifications.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-57-2017

Commissioner appointment to Parks and Recreation Board

Moved by Commissioner Jenks and supported by Commissioner Iversen to appoint Joseph Zieldorff to the Parks and Recreation Board to a partial term ending December 31, 2018.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-58-2017

Receive and file reports and minutes

Moved by Commissioner Rozell and supported by Commissioner Iversen to receive and file the reports and minutes:

- a. Library Advisory Board, May 15, 2017

- b. Environmental Advisory Committee, April 20, 2017
- c. Environmental Advisory Committee, May 11, 2017
- d. BART Board, May 10, 2017
- e. Planning Commission, May 22, 2017
- f. Zoning Board of Appeals, February 13, 2017
- g. Zoning Board of Appeals, May 8, 2017
- h. Finance Report, May, 2017
- i. Finance Report, June, 2017

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

WARRANT NO. 326

Moved by Commissioner Jenks and supported by Commissioner Iversen that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by July 14, 2017 and paid between June 16, 2017 and July 14, 2017 on pages 1 through 9 in the amount of \$576,881.82 be approved and paid, subject to full audit.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Paul, Commissioner Iversen, Commissioner Jenks and Commissioner Rozell

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

RESOLUTION R-59-2017

Recess to Closed Session

Moved by Commissioner Rozell and supported by Commissioner Jenks to recess to closed session immediately following the Regular City Commission Meeting to discuss City of Huntington Woods and City of Pleasant Ridge vs. City of Oak Park and 45th District Court, a Division of the State of Michigan, jointly and severally.

Upon said Resolution being put to a roll call vote, the City Commission voted thereon as follows:

Ayes: Commissioner Jenks, Commissioner Rozell, Commissioner Iversen and Mayor Paul

Nays: None

Absent: Mayor Pro Tem Olsman (excused)

The Mayor thereupon declared said Resolution adopted.

CITY MANAGER REPORT

City Manager Sullivan reported pool passes may be purchased at the Recreation Center for 1/3 off. The Scotia Park renovations will begin next week. The City Manager reminded residents the Home Assistance Repair Program is available in Huntington Woods for residents 60 years and older and persons with a disability of any age. For those needing assistance, minor home repairs are done by registered volunteers. The Friends of the Library will hold a used book sale on August 2nd and 3rd.

COMMISSIONER'S REMARKS

Commissioner Rozell said the new Commissioner's Corner episode is available featuring Oakland County Commissioner Helaine Zack and Oakland County Clerk Lisa Brown. Commissioner Rozell encouraged residents to sign up for the deed fraud alert program discussed by Lisa Brown. Commissioner Rozell commented on the abysmal project management by Consumers Energy Company on Kingston and LaSalle. He has filed a complaint with the Public Service Commission.

Commissioner Iversen had no comments.

Commissioner Jenks extended a thank you to the Women's League for the donation of cots to the Gillham Recreation Center to be used in case the building is needed for shelter. He also thanked the Men's Club for the 4th of July celebrations and those responsible for the Run, Walk, Boom. He is afraid the work being done in the City by Consumers Energy will come back to haunt the City if we have future water problems and need to install French Drains.

Mayor Paul thanked Parks and Recreation Director Mary Gustafson and staff for the great week of 4th of July festivities. He noted an article in the Free Press regarding the delivery of recycling bins to the remainder of the SOCCRA communities noting that Huntington Woods was the test community and recycling has increased.

The Regular City Commission Meeting adjourned at 8:43 pm.

Joy Solanskey, City Clerk

Robert F. Paul, III, Mayor