

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, January 21, 2014

Mayor Gillham called the Meeting to order at 7:33 p.m.

PRESENT: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul, Commissioner White, City Manager Allie and City Attorney Johnson

ABSENT: None

City Staff Present: City Clerk/Treasurer Solanskey, Finance Director Lehmann, Public Safety Director Fairman and Public Works Manager Galed

APPROVAL OF AGENDA

-1037- Moved by Commissioner White and supported by Mayor Pro-Tem Jenks to approve the Agenda for the meeting of January 21, 2014 with the substitution of Item #10 ó recessing to the Executive Session with instead discussion of Alex Allie's transition agreement.

Upon said resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said Resolution adopted.

APPROVAL OF MINUTES

-1038- Moved by Commissioner Paul and seconded by Commissioner Olsman to approve the minutes of the Regular Meeting of December 17, 2013 and the Special Meeting of January 7, 2014.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White.

Nays: None

Absent: None

The Mayor thereupon declared said Resolution adopted.

COMMUNICATIONS

Communication from Susan Witus regarding a donation of \$2500 to the Burton Community Park from engineers Nowak & Fraus to survey the park.

COUNTY COMMISSIONER REMARKS

County Commissioner Zack informed the City Commission of the following:

- Oakland County Community Home Improvement Department has low interest loans available to seniors for home improvement.
- eBuy Oakland program is in the works. Oakland County businesses will soon be able to register.
- Oakland County Parks and Recreation will be spending \$20,000 to enhance county parks for disabled veterans.
- The eStep Forward Michigan program to help homeowners with delinquent taxes has financial empowerment counselors available at the Oakland County Treasurers office.

PUBLIC PARTICIPATION

None

PRESENTATION

Brynn Cudney, the Teen Council Middle School Liaison reported on activities of the Teen Council including a donation to the Norup Food Bank, a parents night out planned for February 28th and a bottle drive.

RESOLUTION R-2-2014

Appointment of Amy Sullivan as City Manager and approval of Employment Agreement

-1039-

Moved by Mayor Pro-Tem Jenks and supported by Commissioner Paul to appoint Amy Sullivan as City Manager and to authorize the Employment Agreement effective February 18, 2014.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-3-2014

Collection of 2014 property taxes for the Berkley School District

-1040-

Moved by Commissioner Paul and supported by Commissioner Olsman to approve the collection of 2014 summer property taxes for the Berkley School District and authorize the Annual Agreement.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor Pro-Tem thereupon declared said resolution adopted.

**Berkley School District
Tax Collection Agreement**

THIS AGREEMENT made this 21st day of Janaury, 2014 by and between the BERKLEY SCHOOL DISTRICT and the CITY OF HUNTINGTON WOODS.

WHEREAS, 1982 Public Act 333 authorizes a school district to impose and collect summer property tax levy; and

WHEREAS, in a resolution dated January 10, 1983, the Board of Education of the Berkley School District determined to impose a summer property tax levy throughout the School District, including that portion of the School District situated in the City of Huntington Woods until revoked: and

WHEREAS, the City of Huntington Woods is willing to collect the School District's 2014 summer tax levy in the City of Huntington Woods upon the terms and conditions set forth below;

NOW THEREFORE, inconsideration of the mutual covenants, terms and conditions hereinafter expressed, the parties hereto agree as follows:

1. The City of Huntington Woods will collect the 2014 summer property tax levy for the Berkley School District in the City of Huntington Woods at no direct cost to the School District. The school taxes shall, however, be subject to penalties, late payment interest, and collection charges, including a property tax administration fee, pursuant to applicable State laws.
2. The City of Huntington Woods shall remit by wire transfer collected funds on a daily basis to the School District, provided the total collection for the day exceeds \$50,000. The City of Huntington Woods shall hold lesser amount until a sum of \$50,000 has accumulated, at which time the collection shall be remitted to the school district.

Berkley School District

City of Huntington Woods

By: _____

By: _____

Date: _____

Date: _____

RESOLUTION R-4-2014
Scleroderma Run/Walk Permit
-1041-

Moved by Commissioner White and supported by Mayor Pro-Tem Jenks to approve the Scleroderma Run/Walk Request for Sunday, June 8, 2014 starting at 8:00 am.

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-5-2014

Approval of Property Study Agreement for P3 Redevelopment Strategy
-1042-

Moved by Mayor Pro-Tem Jenks and supported by Commissioner White to
approve Agreement with Clearzoning for a P3 Redevelopment Strategy
study for public property on 11 Mile Road at a cost not to exceed \$10,850.

Upon said Resolution being put to a vote, the City Commission voted
thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-6-2013

Nowak and Fraus contract extension
-1043-

Moved by Commissioner Paul and supported by Commissioner Olsman to
approve the Agreement with Nowak and Fraus Engineers, 46777 Woodward
Avenue, Pontiac, MI 48342 for residential street reconstruction/resurfacing
and/or water main projects for the time period 2014-2016 at 2012 prices.
Provided that all contract terms and provisos are reviewed and approved by the
City Attorney

Upon said Resolution being put to a vote, the City Commission voted
thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-7-2013

MERS Supplemental Funding
-1044-

Moved by Commissioner Paul and supported by Commissioner Olsman that the City of Huntington Woods Amend the 2013-14 (MERS) Michigan Employees Retirement System Contribution by \$250,000.

Be it further resolved that these monies are appropriated from unassigned fund balance as per the May 2013 budgeted distribution as resolved by the City Commission for the 2013-14 fiscal year as follows:

REDISTRIBUTED BENEFITS GENERAL FUND	82.31%	\$	205,772
REDISTRIBUTED BENEFITS REC FUND	9.60%	\$	24,000
REDISTRIBUTED BENEFITS - MAJOR ROAD	0.48%	\$	1,200
REDISTRIBUTED BENEFITS - LOCAL ROAD	0.73%	\$	1,825
REDISTRIBUTED BENEFITS - SANITATION	2.16%	\$	5,400
REDISTRIBUTED BENEFITS - EQUIPMENT	0.02%	\$	50
REDISTRIBUTED BENEFITS - WATER	4.33%	\$	10,828
REDISTRIBUTED BENEFITS - CONSTRUCTION	0.37%	\$	925
TOTAL	100%	\$	250,000

Be it further resolved that it is the intent of this City Commission to request that measures be taken to Budget an additional \$750,000 to reduce the unfunded liability in the MERS system in the 2014-15 Municipal Budget to be adopted in May 2014.

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-8-2013

Utility Tractor Purchase

-1045-

Moved by Commissioner Olsman and supported by Mayor Pro-Tem Jenks that the City of Huntington Woods purchase two (2) 1025R Utility Tractors for a total cost of \$43,080.44 from Rochester Equipment Center, 94 Auburn Road, Rochester Hills, MI 48307 via the MI-Deal State of Michigan Procurement Program.

Further, be it resolved that the City of Huntington Woods amend the 2013-14 Equipment Fund Budget Acct #661-600-983.000 as follows:

Original Budget	\$23,000.00
Amendment Increased Appropriation	\$43,500.00
Final Budget	\$66,500.00

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-9-2014

Alex Allie Transition Agreement
-1046-

Moved by Commissioner White and supported by Mayor Pro-Tem Jenks to approve the Transition Agreement for retiring City Manager Alex Allie.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,
Commissioner Olsman, Commissioner Paul and
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

The following reports and minutes were brought in front of the City Commission.

- a. Treasurer's Report, November, 2013
- b. Treasurer's Report, December, 2013
- c. Historic District Commission, November 6, 2013
- d. Library Advisory Board, November 18, 2013

The reports and minutes were received and filed.

WARRANT NO. 281

Moved by Commissioner Paul and supported by Mayor Pro-Tem Jenks that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by January 21, 2014 and paid between December 14, 2013 and January 17, 2014 on pages 1 through 6 in the amount of \$405,240.22 be approved and paid, subject to full audit.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Carried unanimously.

The Mayor thereupon declared said Resolution adopted.

PUBLIC PARTICIPATION

Department of Public Works Manager Galed thanked the City Commission for approving the new tractors and thanked the residents for redeeming their recycling points to benefit the recycling program at the Burton School cafeteria.

Department of Public Safety Director Fairman thanked the Department of Public Works for the great job done clearing the roads after the last winter storm. Their efforts not only benefit the residents but also benefits the Department of Public Safety.

CITY MANAGER'S REPORT

- Next Library Advisory Board meeting is Monday, January 27, 2014 at 7:30 pm at the Library.
- Next Planning Commission meeting is Monday, January 27, 2014 at 7:30 pm at City Hall.
- Next Recreation Advisory Board meeting is Tuesday, January 28th at 7:30 pm at the Recreation Center.
- Next Historic District Commission meeting is Wednesday, February 2, 2014 at 7:30 pm at City Hall.
- Next Zoning Board of Appeals meeting is Monday, February 10, 2014 at 7:30 pm at the Library.
- Next Environmental Advisory Board meeting is Thursday, February 20, 2014 at 7:30 pm at the Library.
- Next regular City Commission meeting is Tuesday, March 18, 2014 at 7:30 pm at City Hall

At the Woods Gallery "Memoria" by Mara Magyarosi through February 14, 2014.

SOCWA and SOCCRA General Manager, Jeff McKeen will be speaking about water and the SOCWA relationship to Detroit Water and Sewer on February 12, 2014 at 7:00 at the Library. The BART Board meeting for that night is cancelled.

COMMISSIONER'S REMARKS

Commissioner White urged everyone to buy tickets to the Alex Allie retirement roast scheduled for January 30th. If you would like to be a part of the roast contact Kellie Treppa or Kim Watts. She also urged everyone to get a flu shot, there is still time. The flu this year is attacking our young people.

Mayor Pro-Tem Jenks congratulated the City's law firm Johnson, Rosati rated as one of the top law firms and Carol Rosati rated as a top woman lawyer in the State of Michigan. He thanked residents for their generosity in donating all items requested for a metro area family after his posting on Next Door Huntington Woods.

Commissioner Paul said the Men's Club calendars have been distributed and extras are available at City Hall. Please note on the calendar that the Men's Club Auction is March 29th.

Commissioner Olsman extended a warm welcome to the new City Manager Amy Sullivan on behalf of the City Commission and residents. He urged residents to attend the Alex Allie Roast on January 30th. A thank you to Oakland County Probate Judge Dan O'Brien for speaking for 2.5 hours to the Senior Lunch Bunch.

Mayor Gillham urged everyone to attend the Alex Allie retirement roast which should be a great time. He also issued Amy Sullivan the warmest of welcomes.

The Regular City Commission Meeting adjourned at 8:32 pm.

Joy Solanskey, City Clerk

Ronald Gillham, Mayor