

CITY OF HUNTINGTON WOODS  
REGULAR MEETING OF THE CITY COMMISSION  
MINUTES  
Tuesday, March 25, 2014

Mayor Gillham called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Gillham, Mayor Pro-Tem Jenks (arrived at 7:34 pm),  
Commissioner Olsman, Commissioner Paul, Commissioner White,  
City Manager Sullivan and City Attorney Johnson

ABSENT: None

City Staff Present: City Clerk/Treasurer Solanskey, Finance Director  
Lehmann, Public Safety Director Fairman and Public Works Manager  
Galed

APPROVAL OF AGENDA

-1056- Moved by Commissioner White and supported by Commissioner  
Olsman to approve the Agenda for the meeting of March 25, 2014.

Upon said resolution being put to a vote, the City Commission voted  
thereon as follows:

Ayes: Mayor Gillham, Commissioner Olsman,  
Commissioner Paul and Commissioner White

Nays: None

Absent: Mayor Pro-Tem Jenks (arrived at 7:34 pm)

The Mayor thereupon declared said Resolution adopted.

APPROVAL OF MINUTES

-1057- Moved by Commissioner White and seconded by Commissioner  
Olsman to approve the minutes of the Regular Meeting of February  
18, 2014.

Upon said Resolution being put to a vote, the City Commission voted  
thereon as follows:

Ayes: Mayor Gillham, Commissioner Olsman,  
Commissioner Paul and Commissioner White.

Nays: None

Absent: Mayor Pro-Tem Jenks (arrived at 7:34 pm)

The Mayor thereupon declared said Resolution adopted.

COMMUNICATIONS

Communication from Michigan Municipal Risk Management Authority regarding notification  
of existing natural gas contract expiration.

#### COUNTY COMMISSIONER REMARKS

County Commissioner Zack informed the City Commission of the following:

- Kick-off of ECHO is on April 28, 2014 at the Executive Office Building. ECHO stands for Energizing Connections for Healthier Oakland for an overall healthy happy community.
- The Oakland County Board of Commissioners has appropriated money for a water study committee. The Board of Commissioners feels they have been unable to get accurate numbers from the City of Detroit to make intelligent decisions regarding the water system. City of Detroit Emergency Manager Kevin Orr is talking about privatizing the Detroit Water Department.
- E-mail Commissioner Zack to report potholes and she will forward the e-mail the Oakland County Road Commission.

#### PUBLIC PARTICIPATION

Aaron Retish of 25724 Wareham questioned the proposal to redevelop the City property on Eleven Mile Road for senior housing. Mr. Retish was assured by Mayor Gillham and Commissioner Olsman this proposal is in the idea stage and the community would be a part of any decision about the property.

The Mayor and City Commission personally thanked the Department of Public Works Manager Jay Mader and his staff on the wonderful job done with the city roads in this very difficult winter. Mr. Mader thanked the City Commission for their support.

#### PRESENTATION

Calli Jensen of the Teen Council reported on the activities of the Teen Council including the youth symposium at the Howell Nature Center planned for the weekend of March 29<sup>th</sup> and the April Teen Council Softball Game. April 17<sup>th</sup> is the last meeting of the current Teen Council, new officers will be taking office in the fall.

#### RESOLUTION R-19-2014

Miss Dig Membership Agreement

-1058-

Moved by Commissioner Paul and supported by Commissioner White to approve the Membership Agreement with Miss Dig System, Inc. a Michigan nonprofit corporation, as recommended by the City Attorney, and authorize the Mayor and City Clerk to execute said Agreement on behalf of the City.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,  
Commissioner Olsman, Commissioner Paul and  
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

#### RESOLUTION R-20-2014

Appointment of Amy Sullivan as SOCCRA representative

-1059-

Moved by Commissioner White and supported by Mayor Pro Tem Jenks to appoint Huntington Woods City Manager Amy Sullivan as representative to the Southeast Oakland Resource Recovery Authority (SOCCRA) Board to replace Alex Allie.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-21-2014

"Run Wild for the Detroit Zoo" Permit  
-1060-

Moved by Mayor Pro Tem Jenks and supported by Commissioner White to approve the permit for the "Run Wild for the Detroit Zoo" Run/Walk on Sunday, September 14, 2014 at 8:00 am.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-22-2014

Maintenance of parking areas along Woodward Avenue  
-1061-

Moved by Mayor Pro Tem Jenks and supported by Commissioner Olsman to discontinue maintenance of the Michigan Department of Transportation Right-of-Way parking spaces and private property along Woodward Avenue.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-23-2014

Bid Award – purchase of 100 trees

-1062-

Moved by Commissioner Olsman and supported by Mayor Pro Tem Jenks that the City of Huntington Woods purchase trees from the following nurseries for the 2014 spring tree planting program:

Wiegand Nursery	38 trees	\$4,962.00
Wholesale Trees	27 trees	\$3,477.00
Acorn Farms	35 trees	\$4,987.00

Upon said resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,  
Commissioner Olsman, Commissioner Paul and  
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-24-2014

Bid Award – purchase of Dump Truck

-1063-

Moved by Mayor Pro Tem Jenks and supported by Commissioner Olsman that the City of Huntington Woods purchase:

1-Dump Body, under scraper plow, and V-body salt spreader insert w/all electrical, hydraulic and safety components from Truck and Trailer Specialties, 6726 Hanna Lake, Dutton, MI 49316 for a total delivered cost of \$64,410 and

1-Truck Chassis 39,000 GVW, Cummings ISL 9L Diesel form Wolverine Freightliner, 107 s. Grosebeck, Mt Clemens, Mi 48043 for a total delivered cost of \$83,440.00.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks,  
Commissioner Olsman, Commissioner Paul and  
Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-25-2014

Purchase Authorization – Jaws of Life

-1064-

Moved by Commissioner Olsman and supported by Mayor Pro-Tem Jenks to authorize the purchase of "Jaws of Life" for the Public Safety Department from Apollo Fire Equipment Company of Romeo, MI for a total cost of \$31,200.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-26-2014

Library Decorative Fence

-1065-

Moved by Commissioner White and supported by Commissioner Paul to approve the installation of a decorative fence between the sidewalk on the north side of the Library and the existing native garden, contingent on approval from the Zoning Board of Appeals.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-27-2014

Safe Water Initiative Grant

-1066-

Moved by Mayor Pro-Tem Jenks and supported by Commissioner White to approve the resolution of intent for the Safe Water Initiative (SAW) grant application.

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (select one or more)

establish an asset management plan,  establish a stormwater management plan,  establish a plan for wastewater/stormwater,  establish a design of wastewater/stormwater,  pursue innovative technology, or  initiate construction activities (up to \$500,000 for disadvantaged community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$1,000,000.00 ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. City Manager (title of designee's position), a position currently held by Amy Sullivan (name of designee) is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.
6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro-Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nayes: None

Absent: None

The Mayor thereupon declared said resolution adopted.

Moved by Commissioner Olsman and supported by Commissioner Paul to appoint City Clerk Joy Solanskey as the Freedom of Information Act Coordinator (FOIA) in accordance with PA 442 of 1976, as amended.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-29-2014

MERS - HCSP Participation Agreement

-1068-

Moved by Commissioner Olsman and supported by Mayor Pro Tem Jenks to authorize the Health Care Savings Program Participation Agreement with the Municipal Employees Retirement System (MERS) for City Manager Amy Sullivan.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Mayor Gillham, Mayor Pro Tem Jenks, Commissioner Olsman, Commissioner Paul and Commissioner White

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

RESOLUTION R-30-2014

Executive Session

-1069-

Moved by Commissioner Paul and supported by Commissioner White to authorize recess into Executive Session immediately following the Regular City Commission Meeting to discuss a letter subject to attorney client privilege with no need to reconvene after the Executive Session.

Mayor Gillham called for a roll call vote and the City Commission voted thereon as follows:

Ayes: Mayor Pro Tem Jenks, Commissioner White, Commissioner Olsman, Commissioner Paul and Mayor Gillham

Nays: None

Absent: None

The Mayor thereupon declared said resolution adopted.

The following reports and minutes were brought in front of the City Commission.

- a. Library Advisory Board, December 16, 2013
- b. Library Advisory Board, January 27, 2014
- c. Treasurers Report, January, 2014
- d. Senior Advisory Board, January 16, 2014
- e. Historic District Commission, January 2, 2014
- f. Historic District Commission, February 5, 2014
- g. Treasurers Report, February, 2014

The reports and minutes were received and filed.

WARRANT NO. 283

Moved by Commissioner White and supported by Commissioner Olzman that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by March 25, 2014 and paid between February 18, 2014 and March 21, 2014 on pages 1 through 9 in the amount of \$948,551.13 be approved and paid, subject to full audit.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Carried unanimously.

The Mayor thereupon declared said Resolution adopted.

PUBLIC PARTICIPATION

None

CITY MANAGER'S REPORT

City Manager Amy Sullivan said the next City Commission meeting is in two weeks. The Environmental Advisory Board meets on April 3<sup>rd</sup> when they will be discussing a draft of the tree ordinance.

COMMISSIONER'S REMARKS

Commissioner White recognized the Berkley High School Orchestra who played at Carnegie Hall on Monday, March 24, 2014.

Mayor Pro Tem Jenks attended the Michigan Municipal League meeting. He said he is not pleased with the way things are going in Lansing but very pleased with the way things are going in Huntington Woods.

Commissioner Paul thanked the community for the overwhelming support of the Men's Club Auction. Tickets are sold out and \$20,000 has been raised in advertising.

Commissioner Olzman echoed Commissioner Paul's comments about the Men's Club Auction. Come to the auction and support Burton Community Park.

Mayor Gillham said it's great the way the community supports the auction.

The Regular City Commission Meeting adjourned at 8:59 pm.

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Joy Solanskey, City Clerk

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Ronald Gillham, Mayor